



Sree Chaitanya Mahavidyalaya
Formerly Sree Chaitanya College of Commerce
P.O.: Habra- Prafullanagar, North 24 Parganas, Pin-743268

NOTICE

Departmental Meeting

This is to notify that a departmental meeting is going to be held on 28/05/2022 in the meeting room of the college to discuss the following agenda:

1. To read and confirm the proceedings of the previous meeting.
2. To discuss the proposal of the Principal of our college regarding Add-On or Certificate Course.
3. Miscellaneous.

Date: 27/05/2022

Tanudree Bose Das
27/5/2022
Head of the Department



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**Departmental meeting resolution regarding Add-On certificate course on
Medical Laboratory Technology**

**Proceedings of the Meeting held on 28/05/2022 in the meeting room of the
college.**

Members Present:

- 1. Dr. Pulakesh Sen (IQAC Coordinator)**
- 2. Mrs. Tanushree Bose Das (Department of Physiology)**

Resolution 1: The proceedings of the previous meeting were read and confirmed.

Resolution 2: In view of the notification of the Principal of our college regarding Add-On or Certificate Course, it is hereby unanimously resolved that a proposal for running an Add-On Course in the month of July, 2022-23 on "A Certificate Course On Medical Laboratory Technology." be placed to the Principal and IQAC of our college on behalf of the department of Physiology.

As there was no matter to be discussed, the meeting ended with a vote of thanks to the chair.

Date: 2/6/2022

Tanushree Bose Das
2/6/2022
Head of the department



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NOTICE

This is for the information of the students that the **Department of Physiology** is going to conduct a value-added course on **Certificate Course on Medical Laboratory Technology from 4/7/22-30/9/22**. The students who are willing to undergo the said course are advised to contact Mrs. Tanushree Bose Das (course coordinator) within 2/7/2022. The students need not pay any course fees for the same.

Date: 10/6/2022

Tanushree Bose Das
10/6/2022
Head of the department